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For Immediate Release

VMCCC Board of Trustees announces process for charitable donation use of VMCCC

Lima, OH—January 4, 2012—As there are a number of worthwhile causes and important civic projects which could benefit from the donated use of some portion of the VMCC facilities for the purpose of fund-raising efforts; and because the VMCC would benefit in terms of community goodwill from being involved in some charitable causes through the year, the VMCC Board of Trustees approved the following guidelines for use of facilities by 501 © 3 organizations.

- 1.) Requests will be accepted annually every January for the upcoming year or until all allocations are used annually provided organizations submit requested information.
- 2.) Any usage of VMCC staff or systems such as sound or A/V are not included or can be negotiated separately.
- 3.) Usage allocation will be limited annually to:
 1. (2) weekday uses of any or all sections of the Exhibit Hall (Sunday through Thursday)
 2. Up to (6) meeting room uses
 3. (2) City Club weekday usages (Sunday through Thursday).
- 4.) Requests should include the following information:
 1. Organization Name and type (501c3); please include a copy of your 501 ©3 designation.
 2. Date and Purpose of Event
 3. Groups or organizations are requested to provide adequate volunteers to assist in room set-up and clean-up; how will organization meet this requirement?
 4. Does purpose of event align with purpose of VMCC? Please explain. Priority is granted to those organizations whose event purpose aligns with the VMCC purpose of (1) commemorating service of veterans and members of the armed forces or (2) as the region's primary convention facility.

They need to be submitted in written letter format by January 31, 2012, attention to the Chief Executive Officer.

Preference will be given to non-profits supporting veterans and/or whose operating budgets are below \$150,000.

2011 recipients of the Charitable Use Donation include LACNIP, Lima Symphony Orchestra, Downtown Lima, Inc, Allen Lima Leadership, Heart of Lima Neighborhood Association and the YWCA Child Care Resource and Referral.

About the Veterans Memorial Civic and Convention Center of Lima/Allen County

The Veterans Memorial Civic & Convention Center stands in Lima's Town Square and is the hub of the community's cultural life. It is the primary public assembly facility in West Central Ohio. In 2008, box office ticket sales represented 27 states. The mission of the Veterans Memorial Civic & Convention Center is... "To operate a first class CONVENTION AND PERFORMING ARTS facility **for community, civic and patriotic purposes** that is the destination of choice for everyone." (Approved by the Board of Trustees July 2009).